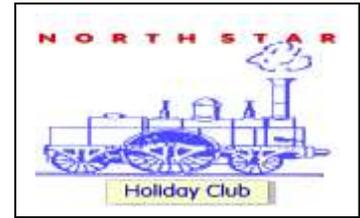


Job Specification Play Worker



The candidate specification for the post of Playworker includes:-

Qualification:

The applicant will have completed/be embarking on an appropriate, recognised national training course such as

1. Take 10 for play
2. N.V.Q.II or III in Playwork/CCLD/ or equivalent
3. Others may be considered as the qualifications framework changes.

And hopefully the following

4. First aid qualification
5. Food hygiene certificate

Or equivalent with local training seminars

Experience:

It is not essential, as training can be given in house or by attending local training days.

Skill Area:

The candidate must be able to:-

1. Understand the needs of the children aged 4 years to 11 years and work well with them.
2. Be pro-active in ensuring the safeguarding of children and promoting their welfare. Knowledge of safeguarding children and young people is desirable although child protection training will be available.
3. Provide a safe, creative programme of stimulating activities. Learn from experience and adapt working practices for the benefit of the children.
4. Communicate effectively and sensitively at all levels, both orally and in writing form.
5. Foster and maintain good parent/child relationships, giving support to parents as required. Develop and maintain close liaison with other childcare/play related agencies and visitors to the club.
6. Be able to work in a team with other professionals, students and volunteers, and attend meetings as appropriate and participate in planning and record keeping.
7. Be flexible with working arrangements.
8. Maintain records in accordance with Nursery and Holiday club policy, including administration, ordering, purchasing and record keeping.
9. Provide and review planning, contributing to seeking children's ideas and supporting learning and development through resources and experiences.
10. Be committed to developing an environment reflecting the Equality and Diversity Policy

11. Hold a relevant and current First Aid Certificate or work towards one.
12. Have a good understanding of Health and Safety practices.
13. Demonstrate skills and knowledge acquired by attending workshops, study days, seminars and conferences.
14. Hold a health and hygiene certificate (basic food hygiene) or work towards achieving.
15. Be sympathetic and supportive to the parents and families of the children in your care. Encourage, where possible their involvement and support with the club.
16. This post requires a DBS clearance.
17. Any other duties that may be required by the Nursery Manager or Senior Playworker.

General

The playworker is responsible to the senior playworker or senior nursery staff. The playworker is to support the needs of working parents and their involvement in the holiday club. They are to promote and develop a welcoming atmosphere for all children, staff, parents, visitors etc.

Children

The playworker must provide for the physical, intellectual, linguistic, emotional, spiritual, educational, creative and social welfare of the age group and to stimulate these areas through planned activities and play. Above all to ensure it is all fun.

To ensure that high quality childcare is offered at all times in accordance with the Notes of guidance.

To promote recreational activities and rest periods in accordance with individual needs, and to ensure nourishment, security and care.

Staff

To participate in team meetings and develop a team environment.

To assist with supervision of students, volunteers and other staff as organised by the Nursery Manager.

To follow policies and procedures with regard to children's records, administration and stock control and best practice.

To promote, respect and reinforce confidentiality in all work areas.

Any other duties that may be relevant to the post required by the Nursery Manager.