

Please submit this childcare job vacancy notification form to cwdteam@swindon.gov.uk

Name of Company	NORTH STAR NURSERY LTD
Address Line 1	POLARIS HOUSE
Address Line 2	NORTH STAR AVE
Town	SWINDON
Postcode	SN2 1FL
Employer Telephone Number	01793 411994
Childcare setting website	WWW.NORTHSTARNURSERY.CO.UK
Type of Business	NURSERY- FULL DAY CARE
Number of Employees	23
Disability symbol user	NO
Contact details of the person handling this application within the business	
Title	MS
First Name	JULIE
Last Name	JONES
Position	NURSERY MANAGER
Email Address	info@northstarnursery.co.uk
About the Vacancy	
Job Title	bank staff/lunch cover (zero hours contract)
Number Required	2
Wage Details	minimum living wage £7.56 per hour
Actual days and hours to be worked	Ad-hoc according to the needs of the business to cover annual leave staff training, parent meetings, planning and record keeping. Between the hours of 8am and 6pm, Monday to Friday across 51 weeks of the year.
Duration	open ended contract
About the job	<p>Must hold a relevant level 2 qualification as minimum. Have or be willing to work towards a recognised First Aid Qualification and food safety. Additional Health and Safety and Child Protection Training will be available in-house.</p> <p>The role includes:- Supporting key practitioners with meeting the needs of children in their care, maintaining a safe, secure environment in which to grow and develop. Recording children's achievements for recording in their individual files. Personal care such as feeding, nappy changes, potty training, sleep routines and administering medication. Provide and supervise play and learning according to both pre planned and</p>

	<p>spontaneous opportunities, both inside and outdoors. Communicate with parents and carers. You will work across all age groups from babies to primary aged children in our holiday club.</p> <p>Full job description available on request.</p> <p>This post is an ideal opportunity to put into practice new skills and qualification knowledge.</p>
Safer Recruitment Statement	<p>North Star Nursery Ltd is committed to supporting the well-being and safeguarding of all children and young people in their care and expects all employees and volunteers to have high regard for this throughout their working practice and personal ethos.</p> <p>Background checks and an enhanced DBS will be required.</p> <p>This post is exempt from the Rehabilitation of Offenders Act 1974.</p>
How does the employer wish people to request an application form?	<ul style="list-style-type: none"> • E-mail the employer for application form • Telephone the employer for application form • Visit website for application form • Note C.V's are not accepted
Closing date for applications	12noon on Monday 2 nd October 2017